

PARTNERSHIP AGREEMENT BETWEEN THE COLLEGE AND PARENTS/CARERS

Addendum: for use during COVID-19 reopening 2020-2021



Sawston
Village College

This addendum should be read alongside the partnership agreement found in pupil planners. The following expectations supplement those stated in the existing agreement and are underpinned by the principles set out in The Sawston Way and ASPIRE.

Parents/Carers will:

- keep their child at home for 14 days if they, or anyone in their household shows symptoms of COVID-19;
- have those showing symptoms tested as soon as possible and inform the College of the result as soon as possible;
- collect their child immediately if they show symptoms of COVID-19 whilst at school and get them tested as soon as possible, informing the College of the result as soon as they have it;
- adhere to social distancing measures if dropping-off or collecting their child from school;
- ensure that their child does not meet up with large groups of friends before or after school but travels directly to and from the College;
- ensure that their child is provided with a face covering if travelling on the bus and is aware of how to remove this safely, placing disposable coverings in the bin, or storing reusable coverings in a plastic bag;
- discuss the importance of remaining in year group zones each day on the bus;
- stick to staggered start and finish timings if dropping off and picking up their child;
- ensure that their child only brings necessary items to school, a small amount of hand sanitiser and tissues would be a useful addition;
- only come on to the school site if they have a pre-arranged appointment with a member of staff;
- support the College in its efforts to make the site safe and as COVID-secure as possible during this time;
- keep informed by reading letters/messages/emails that are sent home.

The College will:

- provide, monitor and continually develop an environment which has been risk assessed in response to the COVID-19 infection;
- adhere to social distancing rules set out by the government whenever this is possible;
- contact parents/carers if their child displays symptoms of COVID-19;
- inform parents/carers, as advised by Public Health England, if a staff member or pupil tests positive and has had close contact, or close proximity, with their child, as this will likely mean all participants in that bubble will need to self-isolate for at least 14 days;

- continue our clear and consistent approach to rewards and consequences for students as set out in the Behaviour Policy, the Sawston Way and ASPIRE, as well as the expectations outlined in this agreement;
- communicate between home and the College through InTouch messaging, newsletters, text, email, Twitter, Facebook and the school website;
- provide your child with a card linking to their WisePay account to allow them to purchase food at the College.

Pupils will:

- arrive and leave the College at their year group time, using their designated entrance/exit route without waiting around for friends or congregating;
- wash hands (or use sanitiser) upon entering and leaving school, and then regularly and routinely throughout the day;
- not make physical contact of any type at any time (including social time and afterschool); this includes horseplay, hugging, handshakes, etc;
- ensure that they 'catch it, bin it, kill it' when they cough or sneeze and avoid touching their mouth, nose and eyes;
- not engage in any behaviour that would cause others danger, concern or distress;
- be punctual, and sanitise hands on entry to classrooms or when asked to do so;
- abide by the seating plan in the classroom – this is non-negotiable and is in place for the safety of each student and Track and Trace purposes;
- not move tables or chairs or leave their seat without speaking to the teacher;
- maintain a safe distance from others between and during lessons;
- go outside (weather permitting) at break and lunch times, or remain in a designated venue (if the weather is poor) and stick to zoned areas, maintaining a safe distance from others;
- not share belongings (food, stationery, books etc) with others and not handle other people's belongings;
- only bring necessary items to school;
- use the toilet designated for them, at designated times, on exiting the toilet, wash hands thoroughly;
- in ICT rooms, if used, wipe the keyboard and mouse at the start of your lesson as instructed by the teacher;
- tell a member of staff if they feel that they are suffering from a high temperature, a new continuous cough or loss or change to their sense of smell or taste; and then go straight to reception or as directed;
- only use public transport to travel to school if absolutely necessary and ensure that they socially distance and wear a face covering, behaving well at all times to maintain the safety of themselves and others;
- sit with their year group bubble on the bus each journey;
- wear a face covering on the school or public bus, removing these when it is safe to do so placing disposable coverings in the bin or storing reusable coverings in a plastic bag;
- will follow their designated routes and any one-way systems around school to avoid congestion;
- maintain social distancing of at least 2 metres away from staff and pupils from a different bubble.