

## Role Description Safeguarding Governor



**Sawston Village College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.**

<b>Responsible to</b>	Chair of Governors
<b>Role Purpose</b>	As the governor responsible for safeguarding children, you will play an essential role in ensuring children in this College are kept safe from harm. The Safeguarding Governor plays an important role in ensuring oversight and scrutiny of safeguarding policy, procedure and practice on behalf of the full governing body. It is recognised that governors are volunteers and generously give of their time, interest and expertise to the ultimate benefit of children in our schools but it should not be underestimated that your role is with accountability befitting such a significant responsibility.

### Safeguarding Governor

Your role as Nominated Governor for Safeguarding is to:

- Act as a 'critical friend' to the College, in order to ensure that the appropriate systems and procedures are in place to cover all aspects of the safeguarding agenda and all statutory governing body responsibilities are met.
- Monitor appropriate policies, including the whistle blowing policies.
- Ensure there is a suitably qualified, trained supported Senior Person, who has responsibility for responding to and overseeing safeguarding issues.
- Ensure there is a suitably qualified, trained and supported Deputy Designated Person who has responsibility for responding to and overseeing safeguarding issues as agreed reasonable to be delegated by the DSP.
- Ensure that the DSP adequately supervises and supports the work, development and wellbeing of the DDP and any other individual to whom they may delegate additional safeguarding responsibilities in order that there exist clear lines of accountability.
- Ensure there is a robust system for recording, storing and reviewing child welfare concerns.

- Liaise regarding general child protection and broader safeguarding issues within the College and as such be able to provide reports to the governing body in respect of themes and issues within the College/locality to enable adequate oversight, understanding and development of solutions.
- Ensure that College staff training is up to date.
- Attend Basic Awareness Safeguarding training every 3 years and other training as appropriate to the role and relevant to issues within the College/locality.
- Ensure other governors attend appropriate safeguarding training.
- Ensure appropriate members of the governing body complete training in respect of allegations against staff.
- Ensure at least one governor on the recruitment and selection panel for staff has successfully completed accredited Safer Recruitment training.
- Ensure interview panels are convened appropriately and safer recruitment practices are followed.
- Have oversight of the single central record and ensure it is up to date and maintained in line with guidance.
- Take account of how safe pupils feel when in the College.
- Ensure the voice of pupils is truly heard and appropriately acknowledged.
- Ensure the College constantly reviews and considers its curriculum in order that key safeguarding 'messages and lessons' run throughout.
- Ensure the College does not operate in isolation and has an awareness of agencies available to support children and families.
- Ensure the safeguarding agenda is embedded in the ethos of the College.
- Monitor progress against any outstanding actions on the governing body safeguarding audit tool and other local authority review.
- Provide an annual report to the full governing body to include, amongst other relevant items, detail pertaining to training, themes, issues, number of TAF assessments led by the College (including the number escalated to Child in Need/Child Protection, de-escalated), contribution to multi-agency meetings and good practice.

This role description sets out the responsibilities of the role at the time it was drawn up. The role holder may be required from time to time to undertake other responsibilities within the College as may be reasonably expected, without changing the general character of the role. The role description will be kept under review.

SGO  
March 2016