

JBU/HFE

July, 2011

Dear Parents/Carers

Work Experience Programme: 19 March to 30 March, 2012

The Work Experience Programme for Year 10 pupils will run for 10 days between 19 March and 30 March, 2012. Pupils have been introduced to the general principles of the Programme and we will be setting out further details for them throughout the Autumn Term during PSHE, Assemblies and Form Time.

As part of our ongoing preparation for the Programme, I would like to invite you to a meeting on:

Tuesday 20 September, 2011 at 7:00 pm in the Henry Morris Hall

The meeting will last approximately one hour during which time we will give a presentation on the aims and objectives of Work Experience and consider some of the practical issues involved.

There will also be an opportunity to talk informally to myself at the end of the evening.

I very much hope that you will be able to attend. I would appreciate it if you could complete the slip below and return it to me via your son/daughter's Form Tutor by 12 September.

Yours sincerely

Jan Bucklow
Work Experience Co-ordinator

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SAWSTON VILLAGE COLLEGE

To: Mrs J Bucklow

We/I shall/shall not be attending the Work Experience Evening on Tuesday 20 September, 2011.

Signed:

Parent of:

Form:

Copy to: Form Tutors